

TENDER DOCUMENT
2015-16



Livestock and Dairy Development Board

Main Park Road, NARC Gate No.2, Islamabad

Tell:051-9255701-2 Fax:051-9255703
www.lddb.org.pk

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Government of Pakistan
Ministry of National Food Security and Research
Livestock and Dairy Development Board

TENDER NOTICE

F.No. LDDDB/MMSCI/Pur2016, Sealed tenders are invited from the firms of repute having General Sale Tax and Income Tax Registration Numbers for supply of Equipments, Vaccines, De-warmers and other items for Livestock and Dairy Development Board (LDDDB), Islamabad . The tender document along with other terms and conditions may be obtained from Admin Officer, LDDDB, on payment of Rs.500/- (non-refundable) on any working day within the office hours.

The Tenders should reach before/on 25th April,2016 by 11:00 a.m. The tenders will be opened on the same day at 11:30 a.m. in the presence of bidders or their representative who may like to be present.



(Aziz Ahmed Lashari)

Admin Officer

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I- GENERAL TERMS AND CONDITIONS

1. LDDDB desires to procure items as per list and specifications.
2. The delivery of items will be at Head Office LDDDB, Main Park Road Islamabad.
3. The supplier shall provide warranty / services of its supplied equipment at the final destination.
4. The bidder shall bear all costs associated with the preparation and submission of its bid and the LDDDB will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.
5. The bidder shall clearly mention the **country of origin of the offered equipment**. All the relevant technical literature in English should be attached (details of make & model where applies) with the bid.
6. The bidder should be a manufacturer, sole distributor or authorized dealer for the supplies.
7. Must have experience in supplying, installation of such equipment with private and or government organizations or a general order supplier limited to supplies of general in nature.
8. Must have strong After Sale Support Structure with trained manpower and excellent relations with Principal firms. Companies without experience and organized After Sale Service all over Pakistan will not be considered.
9. Registered with income tax and sales tax departments of Pakistan.
10. Have never been black listed from any government organization and will submit a certificate to this effect along with the bid.
11. The bids shall made in single envelop covering financial and technical aspects of the items listed there in.
12. Call deposit of 2% of the total quoted price in form of pay order or bank draft as earnest money in favour of Accounts Officer, LDDDB should be attached with the tender.
13. At any time prior to the deadline for submission of bids, LDDDB may, for any reason, whether at his own initiative or in response to a clarification requested by a prospective bidder, modify the tender documents by issuing addendum.
14. Any addendum thus issued shall be part of the tender documents. To afford bidders

reasonable time in which to take an addendum into account in preparing their bids, the LDDB may at its discretion extend the deadline for submission of bids.

15. Prices should be quoted in Pak Rupees and should be firm, final, and clearly written/typed without any ambiguity.
16. The price should include all the government taxes including GST, duties and delivery.
17. The validity period of the price should be at least 120 days.
18. The bidder shall furnish a tender security money equivalent Rs.200,000/- in the form of Deposit at Call/ Pay Order/ Demand Draft/ Bank Guarantee issued by a scheduled bank of Pakistan / First class foreign bank in favour of LDDB valid for a period 30 days beyond the bid validity date.
19. No open, e-mailed or faxed bid will be accepted.



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II- OTHER CONDITIONS

1. Any bid received by the LDDDB concerned officer after the date and time of tender opening will be returned unopened to such bidder.
2. Any bidder may modify or withdraw his bid after bid submission provided that written notice of the modification or with-drawl is received by the concerned officer prior to the deadline for submission of bids. The modified bid envelope should clearly indicate the word
3. No bid may be modified or withdrawn by a bidder after the deadline for submission of bids.
4. To assist in the examination, evaluation and comparison of the bids the Purchase Committee, at its discretion, may ask the bidder for a clarification of its bid. The request for clarification and the response will be in writing and no change in the price or substance of the bid will be sought, offered or permitted.
5. Arithmetical errors will be rectified on the following basis:
 - a. If there is a discrepancy between unit price and total price that is obtained by the multiplying the unit price and quantity, the unit price shall prevail and total price shall be corrected. If there is a discrepancy between the words and figures, the amount in words shall prevail. If there is a mistake in addition / totaling that can be corrected.
6. If the bidder does not accept the corrected amount of bid, his bid will be rejected and his tender security forfeited.
7. A bid determined as substantially non-responsive will be rejected and will not be allowed subsequently to be made responsive by the bidder by correction of the non-conformity.
8. The Purchase Committee will evaluate and compare only the bids previously determined to be substantially responsive. The bids can be evaluated as a whole.
9. The Purchase Committee will determine to its satisfaction whether the substantially responsive, lowest evaluated bidder is qualified to satisfactorily perform the order.
10. The determination will take into account the bidder's financial and technical capabilities, experience and after sale service structure all over Pakistan. It will be based upon an examination of the documentary evidence of the bidder's

qualifications and technical capacities as well as such other information as the Committee deems necessary and appropriate.

11. The contract will be awarded to substantially responsive lowest evaluated bidder, provided that such bidder has been determined to be technically qualified to satisfactorily perform the order.
12. The LDDB reserves the right to annul the tendering process and reject all bids, at any time prior to award of order, without thereby incurring any liability to the affected bidders.
13. The successful bidder shall furnish to LDDB a Performance Security equivalent to 10% of the total ordered value, in the shape of Bank Guarantee valid for a period of **12 months** from the date of delivery.
14. The Performance Security / Bank Guarantee shall be further extended if the delivery / installation is delayed.
15. Failure of the successful bidder to furnish an acceptable Performance Security shall constitute sufficient grounds for the annulment of the award and forfeiture of the Tender Security.
16. The contractor shall not subcontract the whole or part of the works.
17. The contractor shall not subcontract any part of the delivery without the consent of the LDDB.
18. All types of transportation for delivery of equipment at final destination will be the **Responsibility** of the contractor. The contractor shall ensure proper / international standard **Packing** of equipment to avoid deterioration of equipment
19. The contractor shall complete the supply & installation within **given period** from the date of issuance of confirmed purchase order or the date or time specified in this regard.
20. If the contractor fails to supply & install the equipment within the time for completion, the contractor will be liable to pay 01% per week maximum to 10% of the value for which he fails to complete the delivery.
21. The contractor will warrant that the store supplied under the contract are new, unused, and incorporates all recent improvements in design and materials and of good quality. The warranty shall remain valid for the given period after the goods have been delivered/ installed to the final destination.
22. LDDB shall promptly notify the supplier in writing of any claims arising under this warranty and the supplier will repair / replace the defective stores at reasonable

speed without any cost effect.

23. Payment of contract price shall be made to the contractor subject to followings:
- a. Satisfactory supply and installation in running condition of equipment at final destination.
 - b. Upon the satisfactory report from the Physical Inspection Committee.
 - c. Submission of proper invoices, delivery challans, etc.
 - d. Retention of warranty money.
24. All payments will be made through cross cheque in the Pak Rupees.
25. Taxes will be deducted as per Government rules at the time of payment.
26. In case of any dispute / issues, the decision of the Chief Executive Officer will be final.



(Aziz Ahmed Lashari)
Admin Officer

LIST OF REQUIRED ITEMS

S. No	Item Name	Quantity	Specification
1.	Deep Freezers	10	15 CFt
2.	Weighing Scales	30	Weighing capacity up to 200 Kg
3.	Milk Cans 20 L	100	Food graded Stainless steel
4.	Milk Cans 10L	100	Food graded Stainless steel
Vaccines			
5.	HS	3000(doses)	Local made
6.	FMD	1000(doses)	Imported
7.	B.Q	2000(doses)	Local made
8.	PPR	3000(doses)	Imported
9.	CPP	2000(doses)	Local made
10.	ETV	2000(doses)	Local made
De-wormer & Others			
11.	Albendazole	100 Liter	Local made
12.	Milk Replacer (25 Kg bag)	100 bags	imported
Ear Tags			
13.	Ear tag for Small Animal	3000	Local made
14.	Ear tag for Large Animal	5000	Local made


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